

**Approved at meeting of 12/28/16**  
**Templeton Board of Selectmen**  
**Town Hall, 160 Patriots Road, East Templeton**  
**Monday, December 12, 2016, 6:30 p.m.**

**Minutes of Meeting**

Present: Board of Selectmen: John Caplis, Julie Richard, and John Columbus; and Interim Town Administrator, Carter Terenzini. Diane Haley Brooks and Doug Morrison were not in attendance.

**1. The meeting was called to order at 6:30 p.m.**

**2. Pledge of Allegiance**

**3. Minutes** ~ Ms. Richard made a motion to approve the minutes of 11.21.16. Mr. Columbus seconded the motion. **The vote was 3 yes.** Ms. Richard made a motion to approve the minutes of 11.28.16. Mr. Columbus seconded the motion. **The vote was 3 yes.**

**4. New Business:**

**a. Action RE: Annual Licenses~Liquor, Common Vit, Live Ent & Auto Amusement** ~ Passed over.

**b. Action RE: Annual Class II and Class III Licenses**~ Mr. Columbus made a motion to approve the Class II Licenses as presented, pending each business has submitted the necessary documents prior to getting their license. Ms. Richard seconded the motion. **The vote was 3 yes.** Mr. Columbus made a motion to approve the Class III Licenses as presented, pending each business has submitted the necessary documents prior to getting their license. Ms. Richard seconded the motion. **The vote was 3 yes.**

**c. Change Polling Location**~ Moved to the next meeting.

**d. Pine Grove Cemetery Expansion**~ After discussion, Mr. Columbus made a motion for the Town Administrator and Cemetery Commission Chairman to approach the owners of lands adjacent to the Pine Grove Cemetery to formally determine if they have interest of disposing of their property. Ms. Richard seconded the motion. **The vote was 3 yes.**

**e. Proposed Town Hall Office Hours**~ Carter Terenzini presented his plan to make the Town Hall's hours consistent so all offices are open to the public. Town employees Luanne Royer, Kelli Pontbriand and Laurie Wiita were asked their opinion and agreed that this plan would give better service to residents. Ms. Richard made a motion to adopt the office hours as presented effective January 1, 2017. Mr. Columbus seconded the motion. **The vote was 3 yes.**

**f. Action RE: Proposed Office of Public Works~** Carter showed a presentation and explained his reasoning for joining the two departments in to a Public Works Department. After discussion, it was moved to the next meeting.

**g. Action RE: Proposed Conway School Contract for Open Space Plan~** John Henshaw of the Open Space Committee explained the contract and answered questions. Mr. Columbus made a motion to approve the contract for the Open Space Plan. Ms. Richard seconded the motion. **The vote was 3 yes.**

## **5. Old Business:**

**a. Action RE: Proposed Office of Development Services~** After Carter explained how this change would work, Ms. Richard made a motion to approve the plan as presented. Mr. Columbus seconded the motion. **The vote was 3 yes.**

**b. Elizabeth Baker~LUK Sticker Shock Program Update & Mentoring Program~** Elizabeth told the Board that the Sticker Shock Program will be held on December 21, 2016. She had spoken to the Superintendent at NRSD and he asked that she have the kids put the stickers on the bags at the school. She also had explained the Mentoring Program.

## **6. Citizen Issues**

## **7. Board & Staff Member Comments & Reports**

## **8. Potential Request for Executive Session**

**9. Adjournment~** Mr. Columbus made a motion to adjourn the open meeting. Ms. Richard seconded the motion. **The vote was 3 yes.**

8:30 p.m. meeting adjourned.

Respectfully Submitted,

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Holly A. Young

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Doug Morrison, Clerk

